

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, September 16, 2015
First Floor Conference Room
Monroe City Hall**

Chairperson Shaun McGowan called the meeting to order at 7:48 a.m.

1. Roll Call

Present: Chairperson Shaun McGowan, George Boyan, Kimberle Daniels (left at 8:33 a.m.), Scott Goocher, Les Lukacs (arrived at 8:32 a.m.), Jodie Stevens, Tom Steward, Anthony Trujillo (arrived at 8:18 a.m.)
Excused: Christopher Bica, Mayor Robert Clark
Unexcused: Joe Peruski
Staff: Paula Stanifer, Dan Swallow
Guests: No guests

2. Consent Agenda

- A. Approval of September Agenda
- B. Approval of Minutes of August 19, 2015 DDA meeting
- C. Financial Reports: Revenue and Expenditure, Itemized Expenditure

Motion by Ms. Stevens, seconded by Ms. Daniels to approve the Consent Agenda.
Motion carried unanimously.

3. 2015-2016 Work Program

A. Committee Project Status Reports

- 1. Design Committee – Jodie Stevens
 - Cornstalks and scarecrows were put up last Friday night and Saturday morning.
 - Committee is looking into new/more trash cans and dumpsters. Also looking to place cigarette receptacles and doggie bags.
 - Ms. Daniels saw flower and pots at Franklin Park Mall that she would like to see Downtown. She will provide pictures to the committee.
- 2. Promotions Committee – Mary Gail Beneteau
 - Tree Lighting will be Saturday, November 21, 2015. The parade will begin at 2:00 p.m. with the tree lighting at 8:00 p.m. There will be entertainment throughout the day ending at approximately 9:00 p.m. There will be free carriage rides, visits with Santa, crafters, vendors, and non-profits groups.

3. Development Committee – Jim Jacobs
 - Website Update – The committee has narrowed the search to one. We are checking references.
 - Along with the Design Committee, the committee is looking at trash containers and shifting trash pickup to the alleys where possible.
4. Façade Grant Committee – Scott Goocher
 - a. 21 West Front StreetBoard reviewed the application for façade grant. The committee is recommending a grant reimbursement of \$10,000.000

Motion by Ms. Stevens, supported by Mr. Steward, to support the recommendation of the façade committee to approve a \$10,000.00 grant for 21 West Front Street.

Motion carried unanimously

- b. 15 West Front StreetBoard reviewed the application for façade grant. Ms. Daniels questioned if both of the grants were submitted by the same person since the names are similar, but slightly different. Ms. Stanifer indicated that it was the same property owners.

Motion by Ms. Stevens, supported by Mr. Trujillo, to support the recommendation of the façade committee, based on clarification of the business name, to approve a \$10,000.00 grant for 15 West Front Street.

Motion carried unanimously.

B. DDA Office Report

Jodie Sevens got married. Her name is now Jodie Bean! Congratulations!!
A letter of resignation was received from Christopher Bica.

4. Other Business

-Mr. Boyan asked who owns the property next to Altrusa Park. Mr. Swallow indicated that a letter has been sent to the property owner asking if this is a rental property. If so, it needs to be registered and inspected.

-Mr. Trujillo brought a photo of a bike repair station and asked for Mr. Goocher's input. Mr. Goocher felt St. Mary's Park or the Heritage Bike Trail would be great locations. Bike lanes and riding bikes on the sidewalk was discussed. There was a consensus that bikes need a place to ride.

5. Communications

-Mr. Trujillo would like to see trash better managed. He stated that there is too much garbage on the street. Ms. Daniels suggested City owned dumpsters for residents and businesses. Everyone would need to move their trash to these dumpsters instead of on the sidewalk. Mr. Swallow discussed additional services

that could be paid for by property owners regarding centralized services. This was referred to the Development Committee to investigate.

-Thursday, October 15, 2015 at 6:00 p.m. at the RRCA will be the final alley presentation. Amay's has been asked to cater the tailgate theme.

-Amaya's Fresh Mexican Restaurant should be opened next Monday, September 21, 2015.

-Mr. Trujillo asked about trash pickup. Should we approach businesses and ask for their input? Mr. Swallow recommended the committee come up with recommendations first to present to the businesses.

6. Adjournment

A motion to adjourn was made by Mr. Steward, supported by Mr. Goocher at 8:47 a.m.

Motion carried unanimously